CHRIST THE KING SCHOOL
BEACONSFIELD

ANNUAL SCHOOL COMMUNITY MEETING

Wednesday 23 November 2016
at 7.00pm in the
SCHOOL HALL
CHRIST THE KING SCHOOL BOARD & PARENTS & FRIENDS’ ASSOCIATION
ANNUAL SCHOOL COMMUNITY MEETING
TO BE HELD AT 7.00 P.M. WEDNESDAY
23 NOVEMBER 2016
IN THE SCHOOL HALL.

AGENDA

1. Opening Prayer
   (Father Liam Keating, SMA)

2. Apologies
   (Mrs Pep Bull)

3. Welcome by Chairperson,
   Purpose of Meeting & Criteria for Board Members
   (Mr Eamon Broderick)

4. Minutes of 2015 Annual General Meeting and Acceptance of Minutes
   (Mrs Pep Bull)

5. School Board Chair Report
   (Mr Eamon Broderick)

6. Parish Priest’s Report
   (Father Liam Keating SMA)

7. Principal's Report
   (Mr Peter Panizza)

8. School Board Treasurer’s Report
   (Mr Barry Bourne)

9. Nominations to School Board
   (Mr Peter Panizza)

10. Introduction of Board Nominees and Nominee (2 min Speech)
    (Mr Peter Panizza)

11. Voting for Board Positions
    (Mr Peter Panizza)

12. Scrutineer’s
    (Ex-officio Board Members)

13. Announcement of Board Membership 2017
    (Mr Peter Panizza)
14. Farewell to Retiring Board Members
   *(Mr Eamon Broderick)*

15. P & F President's Report
    *(Mrs Pep Bull)*

16. P & F Treasurer's Report
    *(Mrs Nicole Teakle)*

17. Farewell to Retiring P&F Members
    *(Mr Peter Panizza)*

18. Announcement of P&F Executive & Committee Members for 2017
    *(Mrs Peter Panizza)*

19. Close
CHRIST THE KING SCHOOL BOARD

Criteria for Membership of the Board shall be:

- Possession of special skills that will be an asset to the Board;
- A deep interest in the welfare of the students and staff;
- A desire to give service to the Catholic School Community;
- A keenness to promote Catholic schooling;
- An ability to work co-operatively and constructively with all other members of the Board; and particularly the School Principal, who is the Leader of the School Community;
- A sufficiency of time to devote to Board duties.
CHRIST THE KING SCHOOL

ANNUAL COMMUNITY MEETING MINUTES
WEDNESDAY 25 NOVEMBER 2015
AT 7.00 P.M.

1. PRESENT (46)
   Peter Panizza
   Fr Liam Keating
   Deanne Radic
   Brian Dobbie
   Mary Urban
   Delyn Ferron
   Pep Bull
   Cheryl Babich
   Kylie Collier
   Rita Onoforo
   Caterina D’Angelo
   Marg McLinden
   Sarah McCarthy
   Eamon Broderick
   Deirdre Hughes
   Soraya Ramsey Broderick
   Fran Hagen
   Julie Aurlema
   Barry Bourne
   Sophie Mickel
   Aaron Vinci
   Damian Geaney
   Emma Wright
   Antonia Johnstone
   Cathy Pagani
   Susan Abercromby
   Tonina Cammarano
   Franca Pasquarelli
   Jo-Anne Bafite
   Lucy Jocelyn
   Sheree Anderson
   Amanda Viti
   Anna Fanning
   Helen King
   Sally Bishop
   Julie Gummer
   Christine Melling
   Rosey Guma
   Claire Anderson
   Kristy Polimeno
   Asha Williams
   Lydia Williams
   Briony Hooper
   Alicia Travis
   Rikki Chapman
   Lisa Seaward

2. APOLOGIES (5)
   Kristy Hannan
   Marisa Di Tullio
   Kendal Price
   Una Hosgood
   Terri Bosco

3. WELCOME & PRAYER
   o Peter Panizza and Sophie Mickel welcomed the attendees and opened the meeting at 7.02pm.
   o Prayer by Father Keating
   o Sophie read the Criteria of the School Board

4. MINUTES OF 2014 ANNUAL COMMUNITY MEETING
   o The minutes of the 2013 Annual General Meeting were presented by Pep Bull.
     Confirmed and accepted.
     Moved: Brian Dobbie
     Seconded: Peter Panizza

5. CHAIRMAN OF THE SCHOOL BOARD REPORT (copy attached)
   o Prepared and presented by Sophie Mickel.

6. PRINCIPAL’S REPORT (copy attached)
   o Prepared and presented by Peter Panizza
7. SCHOOL BOARD TREASURER’S REPORT (copy attached)
   o Prepared and presented by Barry Bourne
   o Information presented on the new funding allocation model.
   o Fees and charges for 2016
   o Budgeted Receipts 2016
   o Budgeted Payments 2016

8. PARISH REPORT (copy attached)
   o Prepared and presented by Father Liam Keating

9. SCHOOL BOARD MEMBER ELECTION
   o Three (3) positions vacant, three nominations, no need for voting
     o Pep Bull – P & F Rep
     o Kylie Collier
     o Sarah McCarthy
   Announcement of the above new Board Members 2016

10. RETIRING BOARD MEMBERS – THANK YOU.
    o Sophie Mickel.

11. P&F PRESIDENT’S REPORT
    o Prepared and presented by Pep Bull (copy attached)

12. P&F TREASURER’S REPORT
    o Prepared and presented by Julie Aurlema (copy attached)

13. P&F EXECUTIVE & MEMBERS
    o Nominations as follows:
      o Pep Bull (President and P & F Rep to the School Board)
      o Marisa Di Tullio (Vice President)
      o Nicole Teakle (Treasurer)
      o Kirsty Hannam (Secretary)
      o Kylie Collier (Committee Member)
      o Debbie Darbyshire (Committee Member)
      o Una Hosgood (Committee Member)
      o Lou O’Byrne (Committee Member)
    Duly Elected.
    No other nominations from the floor. All other nominations will be taken in 2016.
    Election/Announcement of 2016 P & F by Peter Panizza.

14. MEETING CLOSED AT 7.55 PM.

CHAIRPERSON 23/11/2016
In 2010 I decided to nominate to be a board member at Christ the King School as a way of having an involvement in my children’s education that is not always possible for a working parent. After a full term of six years on the board I have been vice chair for two years and this year as chair of the board.

We have four children who will have completed all of their primary schooling at CTK; Darcy and Safiah who are now in high school and Amirah and Ruby who will both be in year four in 2017. By the time our little girls graduate in 2019 we will have been parents at the school for 15 years – it’s a long period of time and an important one for our children.

As an architect with my own business specialising in school design I hoped that by joining the school board I may be able to make a contribution to discussions about the schools facilities.

This has been the case but little did I know that I would eventually chair the board and with my fellow board members be involved in many conversations about the schools finances, education philosophy, strategic direction and the future of education. Being a board member is a wide ranging and strategic role that I have found to be very rewarding.

Last year the school developed a new Strategic Plan to provide a vision for Christ the King for the next four years commencing in 2016. It is a clear plan with measurable practices and strategies to be implemented by the school and supported by the board.

As a board we have adopted the Strategic Plan as a lens through which to view our decisions and it is now a key document that is referred to in all board meetings; whilst maintaining our focus on the financial stability of the school.

In 2016 we have been pleased to support the work of the school leadership team as new capital projects have been developed and implemented. These include progressive replacement of all classroom furniture in the school, the roll out of ICT improvements in all classrooms and the forthcoming construction of a new playground in the Early Childhood Centre.

From an education perspective I remain constantly amazed at the dedication of the teaching staff at Christ the King ably led by Peter Panizza. The processes of continual review, benchmarking, training and improvement that all teachers undertake is comprehensive and is completely focussed on providing the very best for our children. It really is true to the vision that our school is: “....a place where every student is challenged and supported to be their best in an environment of hope, love and trust”.
I would also like to acknowledge the P & F for the enormous amount of work they do raising money for additional resources and equipment for our school. In particular the time and effort put into Mother’s Day and Father’s Day, World Teachers Day, Lap-a-thon, School Banking, Disco’s and not to forget….Bogan Bingo! Many of these events raise funds for the school but more importantly, all of them build our school community and create an environment of friendship and support.

A special thank you to all the Parent Representatives that provide an invaluable link between the classroom teacher and parents. Thank you also to the parents and grandparents who volunteer their time to change books, go on excursions, help in the canteen, send in cakes for cake stalls and provide assistance and additional support where required.

My final thank you goes to my fellow board members past and present, many of us work full time and find it difficult to contribute in the more traditional way.

Being a board member is an important role but not a very time consuming one; most of our business is conducted in the hour long monthly board meetings. If you are reading this and have the inclination to nominate to the board I encourage you to do so; it is a very worthwhile and positive way to contribute to Christ the King School.

Yours Sincerely

Eamon Broderick
PARISH PRIEST'S REPORT

Once again that time of year has come when we reflect on what has been happening within our Parish/School Community of Christ the King, and indeed the wider Church Community, during this past year.

On the world Church scene, as in the past few years, we continue to rejoice in the ongoing truly positive and inspirational leadership of our Holy Father Pope Francis I. He continues in so many ways to endear himself to all in our Church and also in the world-wide community. One significant event in his Pontificate this year was when he canonised Mother Teresa as St. Teresa of Calcutta. On the 4th September he solemnly declared that, during her long life of heroic virtue, Mother Teresa lived in outstanding faithfulness to God’s grace. By declaring her a Saint the Church offers Saint Teresa to all of us as a model to give us hope and as an intercessor to plead, on our behalf, before God.

On the Australian Church scene we have seen the continuing work of the Royal Commission into Institutional Responses into Child Sexual Abuse. Let us pray that its processes and its legacy acknowledge truth, bring healing and support to our nation in ensuring the safety of our children. Let us further pray that the leaders of our Church work ever more earnestly to foster justice for all, guiding our Church in the way of truth and following the example of Pope Francis by reaching out to survivors of abuse with the love and compassion of Jesus Christ.

However, on the Parish scene, we have recently been affected by the sudden death of our revered and esteemed Senior Acolyte, Colin Reale. Over many years Colin has been an integral part of our parish and School celebrations. He will be sadly missed. May his faithful soul rest in peace.

Speaking of celebrations, of course, as always each year, we have had the celebration of the Sacraments of Confirmation and First Communion in May and the celebration of the Sacrament of First Reconciliation in August. All these celebrations witness a positive collaboration between School and Parish and are seen as signposts in our children’s lives on their journey of faith. The links between Parish Church and Parish School are further strengthened when we come together to celebrate Mass each School Term in our Parish Church. All these special celebrations are a very definite sign of the cooperation of children, parents, school staff, parishioners and Parish Priest. We pray that the continuing celebrations of these special events may help each of us on our pilgrimage of faith.

Let us continue to pray that the year which lies ahead will further enrich the lives of all of us, students, families, school staff, parishioners and priest. May God bless you, your families and all your loved ones during the wondrous Season of Christmas which lies ahead.

HAPPY CHRISTMAS, EVERYONE.

Fr. Liam Keating SMA, P.P
PRINCIPAL’S REPORT 2016

2016 has been a busy year, but, it has also been a productive year. I make this distinction because schools are always busy places, but, sometimes limit their business to maintaining what is already in place.

CtK continues to maintain a number of its existing projects, but has also taken on a number of new projects/initiatives this year. It is important to understand that these new projects haven’t come out of the “blue”. They have evolved as a consequence of robust conversation, collaboration and future planning.

Strategic Plan (2016-2019):

All of the ground work for this document was done in 2015 and I made key mention of this in a number of my reports from last year. But, 2016 has been the year that we have embraced our new Strategic Plan with renewed enthusiasm and drive. There is also a very clear understanding that everything we do here at CtK must in some way be aligned and linked to this key document.

Our School wide focus for the next four years will be:

“Ensuring every child is challenged, engaged and striving for personal best.”

Focus on Specific Teaching Practice Expectations In The Key Learning Area Of Writing as Identified From Student Performance Data:

Analysis of the student performance data, based on NAPLAN (but not limited to this), was facilitated through whole staff analysis of the 2015 data. Facilitation was co-ordinated by the Leadership Team, Curriculum Team and CEWA Support Consultant from our region. Staff were made aware/concluded through data interrogation that a key focus learning area for 2016 needed to be writing.

Staff participated in a number of targeted Professional Development sessions such as:
- PD refresher working on Diana Rigg on whole school spelling specific to Junior Cluster and Middle/Upper Cluster.
- Implementation of Brightpath across the school: Staff having a sound understanding of the reasons for its implementation.
- Combined Regional PD: Vocabulary, Connectors, Openings and Punctuation (VCOP) and Big Write….just to mention a few.

Early Childhood Adventure Playground and Community Garden Project:

CtK places a great deal of importance on Early Childhood Education, we strongly believe that play is best practice for Early Years Learning. This is supported by the Early Learning Years Framework Program (ELYF). Play experiences provide a context and process for the cognitive, social, emotional, physical and language development of each individual child. At CtK we plan play experiences that provide children with opportunities to create, explore, practise and do things in ways that help to make sense of their world. This recognises that the process of play is often more important than creating a product or the end result.
As such, with the full support of the ECE staff, the School Board and the P&F we have invested ($150,000) in re-designing our ECE playground. The title of the project, ‘Early Childhood Adventure Playground and Community Garden,’ gives you an insight in what we are hoping to achieve.

It is expected that this major project will be completed for the commencement of the 2017 school year.

**Information Communication and Technology:**

CtK has been very progressive over a number of years now, in ensuring our students have the necessary tools and infrastructure that will best prepare them for the 21 Century. We have a sound understanding that IT (and all that this encompasses) is only a tool for teaching and learning...but, none-the-less an important and essential tool for preparing our students to participate fully in today’s world.

As such this year, with the full support of the School Board we have once again invested and collapsed the time frame for the replacement of Interactive Whiteboards and Projectors in classrooms with installation of Smart TV’s. All TV’s have been equipped with the technology required to be able to assist teachers in delivering the curriculum in an up to date and high interest format for the students. All efforts have been made to ensure that all other classroom technologies, iPads, Chrome Books and Surface Pro’s, will work seamlessly together to meet the requirements of the students and the teachers.

**School Improvement Team (SIT):**

For a number of years now (six if you include the trial year) CtK has been a part of Quality Catholic Schooling (QCS) a system wide approach to whole school improvement.

This year (2016) we have embarked upon an action learning program that is tailored to the specific needs of CtK. Through the use of coaching and self-directed learning our aim is to improve staff wellbeing and student outcomes. The vehicle for this will be the School Improvement Team (SIT).

When linked with programmed learning, team coaching and the use of appropriate data, action learning is a most powerful way of building an enthusiastic and innovative culture that enhances quality and service delivery.

Action learning through the School Improvement Team, will enable CtK to build shared leadership, that delivers creative and innovative solutions to teaching and learning, which will ultimately translate into better results for our students.

**Thank you to the Various Groups In The School:**

I take this opportunity of thanking the various groups within the school.

The School Board, the financial management arm of the school and a great source of support and advice to me:

- Parish Priest: Rev Fr Liam Keating
- Board Chairperson: Eamon Broderick
• Board Deputy Chairperson
  Shane Weldon
• Board Treasurer
  Barry Bourne
• P & F Representative to the School Board
  and the Board Secretary
  Pep Bull
  Kylie Collier
  Sarah McCarthy

Your ongoing commitment to the future planning and needs of the school is appreciated. Thank you for the many hours of dedicated work and service.

The P&F is a very active body of people, a dedicated team of parents working in the best interests of the school and the children. It is through your efforts that much has been achieved for the children of our school. In particular I would like to acknowledge and thank the Executive and Committee members of the P&F:

• President
  Pep Bull
• Vice President
  Marisa DiTullio
• Secretary
  Kirsty Hannam
• Treasurer
  Nicole Teakle
• Committee Members
  Kylie Collier
  Una Hosgood
  Lou O’Byrne
  Debbie Darbyshire

I wish to acknowledge in a special way:
The administration Staff: Luciana Achille and and Mary Urbano, your dedication, professionalism and hard work is genuinely appreciated.

The Assistant Principals: Deanne Radic and Brian Dobbie. A sincere thank you for your ongoing commitment, dedication, support and unwavering loyalty.

Thank you to Fr Liam Keating for your presence, for your pastoral care and for your involvement and contribution to the life of the school.

When all is said and done, everything we do here at CtK ultimately serves and benefits the children entrusted to our care. We do this and we do it well, because we have a wonderful group of people (staff) here at CtK both teaching and non-teaching, that often go above and beyond the call of duty. These dedicated and hardworking people give of their time freely and generously for the benefit of the children entrusted to their care. My heartfelt thanks and appreciation is extended to each and every one of you.

I also wish to acknowledge and thank the parents of CtK. For entrusting to our care your most precious possession…that of course being your children.

We have here at CtK a very special collection of children. What a privilege it is to be a part of their lives.

Janusz Korczak, a paediatrician, educator and Polish Jew — The man known as a saviour of hundreds of orphans in Warsaw ghetto wrote:
“Children are not the people of tomorrow, but are people of today. They have a right to be taken seriously, and to be treated with tenderness and respect. They should be allowed to grow into whoever they were meant to be. ‘The Unknown person’ inside each of them is our hope for the future.”

I take this opportunity of wishing each one of you a wonderful end to the 2016 school year and I look forward to working with you all in 2017.

Peter Panizza
Principal
Australian Government Recurrent Funding 2017

- Schools now receive their Australia Government Recurrent Funding (AGRF) on a per capita basis according to a Base and Loadings distribution model.
- Every school will receive a minimum of a 2.75% increase on estimated 2016 AGRF funding in 2017.
- The revised AGRF funding per capital in 2016 was $7,970 per capita. In 2017 the funding will be $8,380 per capita.
- The provisional percentage increase in 2017 AGRF funding for Christ the King is 5.14%.
Funding Allocation Model 2017

- Aboriginal & Torres Strait Islander (ATSI) Loading
- Students with Disability (SWD) Loading
- Size Loading
- Location Loading
- Low English Proficiency Loading
- Low SES Loading
- Base Allocation

Catholic Education Western Australia
State Government Funding 2017

- State Government funding for schools comes through
  - Per Capita Funding
  - Students with Disabilities (SWD) Funding

- The Christ the King budget has assumed an 0.5% increase in State Government Recurrent Funding

- Most schools in the Catholic Education System currently receive State Funding per capita at:
  - Primary $2157/student
  - Secondary $3508/student
Fees for 2017

- Fee increases will be determined by
  - The increase in the Australian Recurrent Funding under the new funding model (5.14% in 2017)
  - 0.50% increase in State funding
  - The anticipated increase in school costs by a cost index (1% for 2017)
  - The communities ability to contribute based on its Socio Economic Status (SES)

- The recommended fee increase from the Catholic Education Office for Catholic Education Funding for Christ the King was between 0% and 2%

- Christ the King has elected a fee increase of 1%

- The main underlying factors for budgeting/fees for Christ the King is enrolment numbers and salaries/staff numbers
Projected Enrolments 2017

- 14 Three Year Old Program
- 46 Kindergarten
- 332 PP & Primary

* Enrolments 2016: 20 three year, 43 Kindergarten and 333 Pre-primary and Primary
## School Fees 2017

<table>
<thead>
<tr>
<th>Charges Per Family</th>
<th>Three Year Old Program</th>
<th>Kindy</th>
<th>1 Child</th>
<th>2 Children</th>
<th>3 or more Children excluding Kindy</th>
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<tbody>
<tr>
<td>Tuition Fees</td>
<td>3,240</td>
<td>1,061</td>
<td>1,327</td>
<td>2,389</td>
<td>3,197</td>
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<tr>
<td>Building Levy</td>
<td>50</td>
<td>266</td>
<td>266</td>
<td>266</td>
<td>266</td>
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<tr>
<td>P&amp;F Levy</td>
<td>10</td>
<td>50</td>
<td>50</td>
<td>50</td>
<td>50</td>
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<tr>
<td>School Year Book</td>
<td>27</td>
<td>27</td>
<td>27</td>
<td>27</td>
<td>27</td>
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<tr>
<td><strong>Total Family</strong></td>
<td><strong>$3,327</strong></td>
<td><strong>$1,404</strong></td>
<td><strong>$1,670</strong></td>
<td><strong>$2,732</strong></td>
<td><strong>$3,540</strong></td>
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</tbody>
</table>

* School Fees 2016  | $3,286     | $1,389  | $1,653  | $2,704  | $3,504  |
# Student Charges 2017

<table>
<thead>
<tr>
<th>Charges Per Student</th>
<th>Three Year Old Program</th>
<th>Kindy</th>
<th>Pre-Primary</th>
<th>Year 1-6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amenities K-6</td>
<td>20</td>
<td>100</td>
<td>100</td>
<td>100</td>
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<tr>
<td>Colour Photocopy Levy 3Yo-P</td>
<td>10</td>
<td>12 (2)</td>
<td>12 (2)</td>
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<tr>
<td>Cooking Levy K-P</td>
<td></td>
<td>12 (2)</td>
<td>12 (2)</td>
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<tr>
<td>Kindy Speech Testing</td>
<td></td>
<td>55 (5)</td>
<td></td>
<td></td>
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<tr>
<td>PP On Entry Testing</td>
<td></td>
<td></td>
<td>12 (2)</td>
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<tr>
<td>Leadership Day Yr5</td>
<td></td>
<td></td>
<td></td>
<td>30</td>
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<tr>
<td>Sacramental Charge Yr 3, 4, 6</td>
<td></td>
<td>55 (5)</td>
<td></td>
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<tr>
<td>Student Leadership Team Yr 6</td>
<td></td>
<td>80 (5)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Camp Yr 6</td>
<td></td>
<td></td>
<td></td>
<td>380 (10)</td>
</tr>
<tr>
<td>Enrichment Group Excursion</td>
<td></td>
<td></td>
<td></td>
<td>50 (10)</td>
</tr>
<tr>
<td>Graduation Levy Year 6</td>
<td></td>
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<td></td>
<td>70</td>
</tr>
<tr>
<td>Student Diary</td>
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<td></td>
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<td>12 (2)</td>
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</table>

* Increase for 2017 in brackets
## Student Charges 2017

<table>
<thead>
<tr>
<th>Charges Per Student</th>
<th>Three Year Old Program</th>
<th>Kindy</th>
<th>Pre-Primary</th>
<th>Year 1-6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excursions &amp; Incursions K-6</td>
<td>40 (5)</td>
<td>75 (5)</td>
<td>75 (5)</td>
<td></td>
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<tr>
<td>Edu-Dance P-6</td>
<td>40 (40)</td>
<td>40 (5)</td>
<td>40 (5)</td>
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<tr>
<td>CCI 24 hour Cover Student Insurance</td>
<td>15</td>
<td>15</td>
<td>15</td>
<td>15</td>
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<tr>
<td>Swimming Year P-6</td>
<td></td>
<td></td>
<td>125 (5)</td>
<td>125 (5)</td>
</tr>
<tr>
<td>Swimming Carnival Yr 4 – 6</td>
<td></td>
<td></td>
<td></td>
<td>27 (2)</td>
</tr>
<tr>
<td>IT Levy Year K-6</td>
<td>55 (5)</td>
<td>75 (5)</td>
<td>75 (5)</td>
<td></td>
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<tr>
<td>Yr 1 Specialized Book (x2)</td>
<td></td>
<td></td>
<td></td>
<td>12 (12)</td>
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<tr>
<td>Mathletics Year PP-6</td>
<td>26 (26)</td>
<td>26 (26)</td>
<td></td>
<td></td>
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* Increase for 2017 in brackets
## Budgeted Receipts 2017

<table>
<thead>
<tr>
<th>Receipts</th>
<th>$</th>
<th>%</th>
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</thead>
<tbody>
<tr>
<td>School Fees from Students</td>
<td>732,299</td>
<td>15%</td>
</tr>
<tr>
<td>Commonwealth Grants</td>
<td>2,836,019</td>
<td>58.5%</td>
</tr>
<tr>
<td>State Government Grants</td>
<td>1,154,866</td>
<td>23.5%</td>
</tr>
<tr>
<td>Canteen &amp; Uniform Shop</td>
<td>100,000</td>
<td>2%</td>
</tr>
<tr>
<td>Other Receipts</td>
<td>55,200</td>
<td>1%</td>
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<tr>
<td><strong>Total Receipts</strong></td>
<td><strong>$4,878,384</strong></td>
<td><strong>100%</strong></td>
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</table>
Budgeted Receipts 2017

- Commonwealth Grants: 58%
- State Government Grants: 24%
- School Fees from Students: 15%
- Other Receipts: 1%
- Canteen & Uniform Shop: 2%
## Budgeted Payments 2017

<table>
<thead>
<tr>
<th>Expenditure</th>
<th>$</th>
<th>%</th>
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<tbody>
<tr>
<td>Salaries</td>
<td>3,768,570</td>
<td>78%</td>
</tr>
<tr>
<td>Teaching Expenses</td>
<td>163,500</td>
<td>3%</td>
</tr>
<tr>
<td>Canteen &amp; Uniform</td>
<td>101,341</td>
<td>2%</td>
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<tr>
<td>Admin Payments</td>
<td>248,380</td>
<td>5%</td>
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<tr>
<td>Payments to CEO</td>
<td>93,936</td>
<td>2%</td>
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<tr>
<td>Maintenance</td>
<td>251,000</td>
<td>5%</td>
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<tr>
<td>Interest on Loans</td>
<td>2,005</td>
<td>0%</td>
</tr>
<tr>
<td>Capital Payments</td>
<td>249,260</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td><strong>$4,877,992</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>
Budgeted Payments 2017

Salaries 78%

- Capital Payments 5%
- Maintenance 5%
- Payments to CEO 5%
- Admin Payments 5%
- Canteen & Uniform 2%
- Teaching Expenses 3%
## Expected Outcome

<table>
<thead>
<tr>
<th>Budget 2017</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Receipts</td>
<td>91,674</td>
</tr>
<tr>
<td>Capital Expenditure</td>
<td>249,260</td>
</tr>
<tr>
<td></td>
<td>(157,586)</td>
</tr>
<tr>
<td>Recurrent Receipts</td>
<td>4,786,710</td>
</tr>
<tr>
<td>Recurrent Expenditure</td>
<td>4,628,732</td>
</tr>
<tr>
<td></td>
<td>157,978</td>
</tr>
<tr>
<td>Net Surplus</td>
<td>392</td>
</tr>
</tbody>
</table>
## CHRIST THE KING SCHOOL, BEACONSFIELD
### 2017 Annual Fees & Charges

<table>
<thead>
<tr>
<th>CHARGES PER FAMILY</th>
<th>Three Year Old Program</th>
<th>Kindergarten</th>
<th>1 Child</th>
<th>2 Children 20% disc.</th>
<th>3 or more Children 40% disc. (including Kindergarten and excluding Three Year Old Program)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition Fees (3YO $81 x 40 weeks)</td>
<td>3240.00</td>
<td>1061.00</td>
<td>1327.00</td>
<td>2389.00</td>
<td>3197.00</td>
</tr>
<tr>
<td>School Year Book</td>
<td>27.00</td>
<td>27.00</td>
<td>27.00</td>
<td>27.00</td>
<td>27.00</td>
</tr>
<tr>
<td>Building Levy 20% of Tuition Fee (for One Child Charge)</td>
<td>50.00</td>
<td>266.00</td>
<td>266.00</td>
<td>266.00</td>
<td>266.00</td>
</tr>
<tr>
<td>P&amp;F Levy</td>
<td>10.00</td>
<td>50.00</td>
<td>50.00</td>
<td>50.00</td>
<td>50.00</td>
</tr>
<tr>
<td><strong>Total Family</strong></td>
<td><strong>$3327.00</strong></td>
<td><strong>$1404.00</strong></td>
<td><strong>$1670.00</strong></td>
<td><strong>$2732.00</strong></td>
<td><strong>$3540.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CHARGES PER STUDENT</th>
<th>Three Year Old Program</th>
<th>Kindergarten</th>
<th>Pre-Primary</th>
<th>Year 1-6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amenities 3YO-6</td>
<td>20.00</td>
<td>100.00</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>Colour Photocopy Levy 3YO, K, PP</td>
<td>10.00</td>
<td>12.00</td>
<td>12.00</td>
<td>12.00</td>
</tr>
<tr>
<td>Cooking Levy K-P</td>
<td>12.00</td>
<td>12.00</td>
<td>12.00</td>
<td>12.00</td>
</tr>
<tr>
<td>Kindy Speech Testing</td>
<td>55.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PP OnEntry Assessment</td>
<td></td>
<td></td>
<td></td>
<td>12.00</td>
</tr>
<tr>
<td>Leadership Day Yr 5</td>
<td></td>
<td></td>
<td></td>
<td>30.00</td>
</tr>
<tr>
<td>Sacramental Charge Yr 3, 4, 6</td>
<td></td>
<td></td>
<td></td>
<td>55.00</td>
</tr>
<tr>
<td>Student Leadership Team Yr 6 (10)</td>
<td></td>
<td></td>
<td></td>
<td>80.00</td>
</tr>
<tr>
<td>Camp Yr 6</td>
<td></td>
<td></td>
<td></td>
<td>380.00</td>
</tr>
<tr>
<td>Enrichment Group Excursion (20)</td>
<td></td>
<td></td>
<td></td>
<td>50.00</td>
</tr>
<tr>
<td>Graduation Levy Year 6</td>
<td></td>
<td></td>
<td></td>
<td>70.00</td>
</tr>
<tr>
<td>Student Diary</td>
<td></td>
<td></td>
<td></td>
<td>12.00</td>
</tr>
<tr>
<td>Excursions and/or Incursions K-6</td>
<td>40.00</td>
<td>75.00</td>
<td>75.00</td>
<td>75.00</td>
</tr>
<tr>
<td>Edu-Dance K-6</td>
<td>40.00</td>
<td>40.00</td>
<td>40.00</td>
<td>40.00</td>
</tr>
<tr>
<td>CCI 24 hour Cover Student Insurance</td>
<td>15.00</td>
<td>15.00</td>
<td>15.00</td>
<td>15.00</td>
</tr>
<tr>
<td>Swimming Year P-6</td>
<td></td>
<td></td>
<td></td>
<td>125.00</td>
</tr>
<tr>
<td>Swimming Carnival Year 1-6</td>
<td></td>
<td></td>
<td></td>
<td>27.00</td>
</tr>
<tr>
<td>IT Levy Year K-6</td>
<td>55.00</td>
<td>75.00</td>
<td>75.00</td>
<td>75.00</td>
</tr>
<tr>
<td>Yr 1 Specialised Book (x2)</td>
<td></td>
<td></td>
<td></td>
<td>12.00</td>
</tr>
<tr>
<td>Mathletics Year PP-P</td>
<td></td>
<td></td>
<td></td>
<td>26.00</td>
</tr>
</tbody>
</table>
2016 has been a fantastic year for the P&F. Our fundraising goal was to raise $50,000 to contribute to the upgrade of the early learning centre playground and the community garden. We started the year already on our way towards achieving our goal and even though we thought we would come up short we are very excited to say that we have reached our goal. It is amazing to have got there so quickly and we look forward to handing over the money early in 2017 once the upgrades have been finished.

This year we tried to keep things simple with our fundraising and stuck with a lot of old favourites which included the discos, end of term sausage sizzles, pasta drive and the Lapathon. It’s always good to try something new and so to change things up we added in a couple of events for the parents. There was the Wine and cheese night which was a great night and saw lots of the new parents come along and meet and mingle with the not so new parents. Seeing the parents step outside their year group to chat to each other was what I loved the most about the night and it reinforces how amazing the school community at Christ the King is.

The Bogan Bingo night would have to be the highlight of the year for many of us including myself. I think we all have an inner Bogan and to see so many embrace it for the night was amazing. The Gelo Company, who we hired to run the event, were absolutely fantastic and got everyone involved and made the night what it was. Thank you to the parent reps and to everyone who contributed to raffle prizes for the night, I was truly amazed with the support we got and it made the raffle and the Bogan wheel so much more fun.

As always we try to give back to the community as well. Once again we held a mother’s day and father’s day breakfast to spoil all the parents and possibly our important event of the year, the world teachers day lunch, where we spoil the teachers. We also give back to the community by contributing to the year 6 camp and to a teacher’s wish list which enables them to buy recourses for their classrooms. We Have been working to build the Christ the King community and this will continue next year with CtK cares, which is our new community support
program so stay tuned in 2017 for all the information once we have things finalised.

School banking once again increased with popularity. Thanks to our Banking co-ordinator, Kirsty Hannam, for all the time and effort she puts in. This year we had a couple of account opening days and a colouring competition to help give it a boost and it has really helped with many new accounts being opened and so many regular faces each week.

The P&F can only be successful with the community behind them. Thank you to everyone who helped out with our many events, and to everyone who has supported our fundraisers. Thank you to Brian Dobbie who is always willing to listen to our ideas, source anything we need to run the events and help out with anything we ask of him. He is one of our biggest supporters and it is always a pleasure to have him involved with the P&F. A very special thank you to our non P&F member, who does just as much work as the rest of us, Toni Darch. She is always there with help, support, advice and the use of her canteen. I cannot put into words how much I appreciate everything she does for us.

The P&F committee this year saw a few new faces and I am so blessed to have been able to work with such an amazing group of people. Thank you to you all.

I have had a very busy yet rewarding year as the P&F President and I am looking forward to a fantastic 2017 and a new fundraising goal.

Pep Bull

P&F President
TREASURER’S REPORT
Christ the King P&F Association
2016

Statement of Revenue and Expenses
Christ the King P & F Association
As at 14 November 2016

Cash at bank 1/1/2016  $ 23,490.94

<table>
<thead>
<tr>
<th>Revenue:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Disco Night # 1</td>
<td>$ 3,570.65</td>
</tr>
<tr>
<td>Disco night # 2</td>
<td>$ 2,995.80</td>
</tr>
<tr>
<td>Easter Hot Cross Buns Fundraiser</td>
<td>$ 425.00</td>
</tr>
<tr>
<td>Wine &amp; Cheese Night</td>
<td>$ 660.00</td>
</tr>
<tr>
<td>Mother’s Day Stall</td>
<td>$ 1,978.20</td>
</tr>
<tr>
<td>End of Term Sausage Sizzle TERM 1</td>
<td>$ 1,144.00</td>
</tr>
<tr>
<td>End of Term Sausage Sizzle TERM 2</td>
<td>$ 1,317.60</td>
</tr>
<tr>
<td>End of Term Sausage Sizzle TERM 3</td>
<td>$ -</td>
</tr>
<tr>
<td>End of Term Sausage Sizzle TERM 4</td>
<td>$ -</td>
</tr>
<tr>
<td>Father’s Day Stall</td>
<td>$ 2,121.10</td>
</tr>
<tr>
<td>CTK P &amp; F levy funds</td>
<td>$ 11,208.67</td>
</tr>
<tr>
<td>Interest</td>
<td>$ 24.96</td>
</tr>
<tr>
<td>BOGAN BINGO</td>
<td>$ 9,374.90</td>
</tr>
<tr>
<td>Election Day Sausage Sizzle &amp; Stall</td>
<td>$ 1,822.90</td>
</tr>
<tr>
<td>Sports Carnival - Sausage Sizzle &amp; Cake S</td>
<td>$ 2,588.15</td>
</tr>
<tr>
<td>Lap-A-Thon</td>
<td>$ 6,903.05</td>
</tr>
<tr>
<td>Pasta Drive</td>
<td>$ 1,925.00</td>
</tr>
<tr>
<td>Donut Drive Fundraiser</td>
<td>$ 1,172.00</td>
</tr>
<tr>
<td>Cookie Dough Fundraiser</td>
<td>$ 2,735.00</td>
</tr>
<tr>
<td>Carols Night</td>
<td>$ -</td>
</tr>
<tr>
<td>Entertainment Books Commission</td>
<td>$ -</td>
</tr>
<tr>
<td>Student Banking Commission</td>
<td>$ 828.76</td>
</tr>
<tr>
<td>Bright Star Kids Commission</td>
<td>$ -</td>
</tr>
</tbody>
</table>

N/A Sports Carnival SS instead APPROX $1000

$ 52,795.74
### Expenses:

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Francis A Jones (2016 audit)</td>
<td>$1,155.00</td>
</tr>
<tr>
<td>Wine &amp; Cheese Night</td>
<td>$577.53</td>
</tr>
<tr>
<td>Easter Bunraiseur</td>
<td>-</td>
</tr>
<tr>
<td>Sausage Sizzles incl Election Day</td>
<td>$1,605.78</td>
</tr>
<tr>
<td>Disco 1 &amp; 2</td>
<td>$2,567.55</td>
</tr>
<tr>
<td>Mothers Day Breakfast</td>
<td>$643.58</td>
</tr>
<tr>
<td>Fathers Day Breakfast</td>
<td>$792.24</td>
</tr>
<tr>
<td>Lap-A-Thon</td>
<td>$134.64</td>
</tr>
<tr>
<td>Bogan Bingo</td>
<td>$3,306.36</td>
</tr>
<tr>
<td>School Canteen</td>
<td>$927.71</td>
</tr>
<tr>
<td>P&amp;F Teachers Wish List</td>
<td>$4,500.00</td>
</tr>
<tr>
<td>Contribution to Year 6 Camp</td>
<td>-</td>
</tr>
<tr>
<td>Cater for Confirmation &amp; Holy Communi</td>
<td>-</td>
</tr>
<tr>
<td>Pasta Drive</td>
<td>$1,444.00</td>
</tr>
<tr>
<td>Sports Carnival - Cake Stall &amp; Sausage Sls</td>
<td>$240.75</td>
</tr>
<tr>
<td>Donut Drive</td>
<td>$705.60</td>
</tr>
<tr>
<td>World Teachers Day Lunch</td>
<td>$524.25</td>
</tr>
<tr>
<td>P&amp;F Thank You Morning Tea</td>
<td>-</td>
</tr>
<tr>
<td>Mothers Day Stall Gifts</td>
<td>$2,009.20</td>
</tr>
<tr>
<td>Fathers day Stall Gifts</td>
<td>$2,125.60</td>
</tr>
<tr>
<td>Disco (2016 Novelty Toys)</td>
<td>$852.80</td>
</tr>
<tr>
<td>Cookie Dough - Billy G's Invoice</td>
<td>$1,973.00</td>
</tr>
<tr>
<td>Sundries #</td>
<td>$181.26</td>
</tr>
</tbody>
</table>

**Total Expenses**: $26,266.85

### Profit as at November 2016

- **Profit**: $50,019.83

### Add Unpresented Cheques:

- **NIL**

### Cash at Bank as at 14 November 2016

- **Cash**: $50,019.83

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>P&amp;F Meeting morning tea 9/</td>
<td>$21.03</td>
</tr>
<tr>
<td>D Darbyshire - RSA</td>
<td>$18.00</td>
</tr>
<tr>
<td>K Hannam - gas refill &amp; RSA</td>
<td>$40.98</td>
</tr>
<tr>
<td>K Collier - RSA</td>
<td>$18.00</td>
</tr>
<tr>
<td>2015 Cheq#146 presented</td>
<td>$11.00</td>
</tr>
<tr>
<td>P&amp;F Meeting morning tea 7/</td>
<td>$42.25</td>
</tr>
<tr>
<td>N Teakle - Donut Drive samp</td>
<td>$30.00</td>
</tr>
</tbody>
</table>

**Total Cash**: $181.26
31st March 2016

Christ the King School
PO Box 213
SOUTH FREMANTLE WA 6162

Dear Peter,

MANAGEMENT LETTER – YEAR ENDED 31 DECEMBER 2015

We have completed our audit of the Christ the King School for the above year.

As stated in our engagement letter, our audit is designed to form an opinion on the financial report.

In addition we must also report to the School Board matters concerning any material weakness in the school’s administrative procedures or systems, which come to our notice.

During the conduct of our audit we noted the following matters that are considered worthy of your attention –

1. **Issue and Recommendation** – Internal controls are a very important function of a school’s overall approach to accountability. The framework of checks and balances identified in good systems of internal control ensure that the assets of the school are safeguarded, that the accounting information produced is accurate and complete, and the information obtained from the school’s accounting system can be relied upon and used with confidence by people involved in school decision making and by stakeholders.

As per the internal control questionnaire and discussions with management, I recommend the board reexamine the current controls in place and correct any manuals and processes that may appear outdated.

Acceptance by the principal and school board – Yes

Responsible Officer – The board

Planned Completion date – We note that the school will endeavor to implement the policies listed above in the near future.
2. Issue and Recommendation – It was noted during audit testing that Christ the King School has not been accounting for GST on canteen and uniform transactions.

Under the ATO GST provisions, a school is allowed to account for GST on trading activities, differently to the main entity. The GST provisions classify canteen and uniform shop activities as sub entities. A sub entity is permitted if the following conditions are in place:

1. The school must be listed as a not for profit association
2. The main organisation (school) is registered for GST
3. The trading activity must be considered independent if it: maintains an independent system of accounting and can be separately identified from the main organisation by its location or by its activities.
4. The trading activity will not be classified as a sub entity if the activities are related to the main purpose of the organisation.
5. The trading activity will not be classified as a sub entity, if the sub entities turnover is more than $150,000.
6. A note detailing the treatment of GST for sub entities must be stated in minutes of a meeting, or notes to the annual financial statements that the unit is to be treated as a separate entity for GST purposes.

Based on the 6 steps above, I believe the school can successfully classify uniform and canteen trading activities as sub entities, and account GST differently to the main school. However under this method, the school is not entitled to claim GST on any expenses associated with the canteen and uniform shop such as rates, building expenses, insurance, repairs and any other incidentals.

The CEO recommends that the school considers changing this GST treatment and charge GST where applicable on canteen and uniform shop transactions. This will potentially decrease the likelihood of allocation errors and would result in a more uniform consistent approach.

Acceptance by the principal and school board – Yes

Responsible Officer – The bursar

Planned Completion date – As soon as possible
Because of the test nature of an audit, there is a risk that some material misstatement, fraud or irregularity may remain undiscovered. However no such matters were detected.

The report is prepared under the terms of our engagement solely for the information of the School Board.

I would like to take this opportunity to thank Luciana for her co-operation and assistance during the conduct of the audit.

If you require any further information in relation to the above, please do not hesitate to contact our office.

Kind regards.

Daniel Papaphotis CPA
Registered Company Auditor
# - 410503
Audit Director
Francis A Jones
154 High Street
Fremantle WA 6160